

Parent-Pupil

ENGLISH

Information File 1

*Punctuation, Grammar
and Spelling*

for SEAG Entrance Assessment



PMP Publications

Other titles available from PMP Publications
for SEAG Entrance Assessment preparation

- * Parent-Pupil English Information File 1:
Punctuation, Grammar and Spelling
- * Parent-Pupil English Information File 2:
Comprehension and Vocabulary
- * English Punctuation, Grammar and Spelling Test Pack 1
(39 check-up exercises)
- * English Punctuation, Grammar and Spelling Test Pack 2
(27 check-up exercises)
- * English Comprehension Test Pack 1 *(10 tests)*
- * English Comprehension Test Pack 2 *(16 tests)*

- * Parent-Pupil Maths Information File 1: *Number*
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- * Maths Question Test Pack *(6 tests)*

- * Practice Tests Series 1 *(3 complete tests)*
- * Practice Tests Series 2 *(3 complete tests)*
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SAMPLE

Introduction

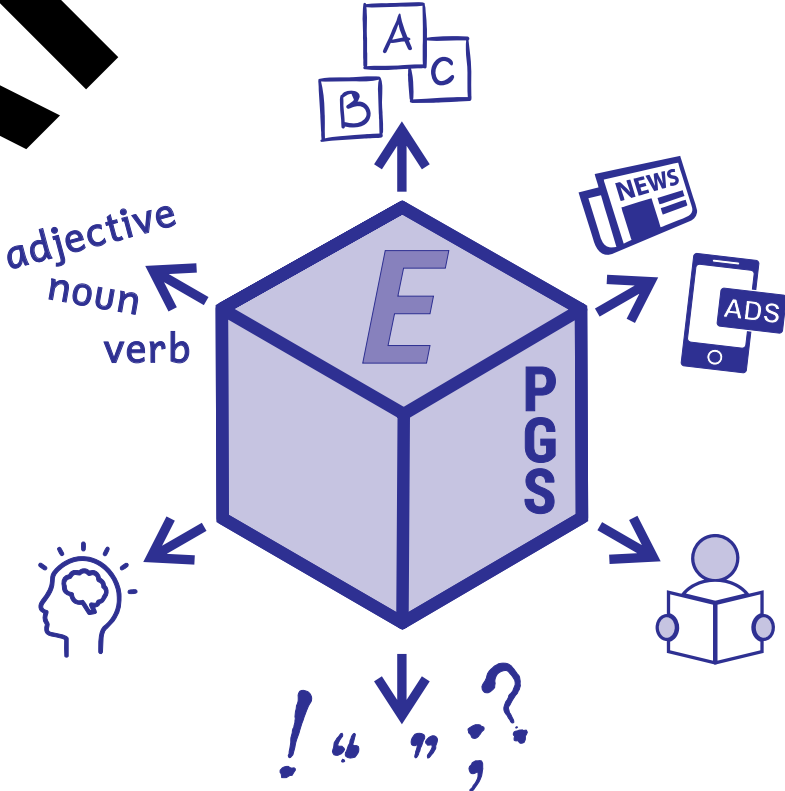
This Information File is a complete revision package covering all aspects of the **Punctuation, Grammar and Spelling** element required for the SEAG Entrance Assessment. It also covers the content and syllabus of the Northern Ireland Curriculum for Language and Literacy at the end of Key Stage 2.

The Information File comprises:

- * A comprehensive reference file detailing all aspects of the **Punctuation, Grammar and Spelling** element required for the SEAG Entrance Assessment and at the end of Key Stage 2. The content, which should be learnt, is outlined briefly in a number of **NEED TO KNOW** boxes.
- * Check-up exercises and example questions to assess children's understanding of a variety of Punctuation, Grammar and Spelling rules. Answers are given in the Appendix Key section at the back of the book.
- * 30% of the Punctuation, Grammar and Spelling aspect of the SEAG Entrance Assessment.

Punctuation, Grammar and Spelling

SAMPLE



Parts of Speech

It is important that the various parts of speech in written English are understood and can be identified in a variety of forms of writing, e.g. poems, advertisements, prose.

NEED TO KNOW

Children need to know the following parts of speech and be able to identify them in a variety of contexts:

- * nouns
- * verbs
- * adjectives
- * adverbs
- * pronouns
- * prepositions and
- * conjunctions

- Nouns:** naming words: person, place, animal, thing
- Verbs:** doing words: describe, an action
- Adjectives:** describing words: describe nouns
- Adverbs:** describing actions: describe verbs
- Pronouns:** words used instead of nouns
- Prepositions:** words used to place a noun or pronoun
- Conjunctions:** joining words

Helpful Hints to Identify Parts of Speech in Written English

Nouns

Nouns are words that name things you can often touch and see, like a person, a place or a thing.

N, O, U, N,



Examples

city, roof, person, girl, ground, book, Kevin, beach

You can usually (but not always) identify a noun as the words 'a' or 'an' can be put in front of them,



Examples

- an explanation
- a ball
- a beginning

Prepositions

P₃ R₁ E₁ P₃ O₁ S₁ I₁ T₁ I₁ O₁ N₁

Prepositions show the

relationship between two things in a sentence, e.g. a person, place or animal.

They give extra information about either:

1. the *time* an event happened, or
2. the *place* where an event took place.

Time prepositions

about
after
around
at
before
between
during
except
for
from
of
past
since
till
to
until

Example sentences

After lunch Faisal went bowling.

Before she could give a driving test she had to pass her driving test.

During the match the team played their best.

From early morning *until* evening the birds in the park sang, *except* when the cat appeared.

SAMPLE

Suffixes

A suffix is a letter or a group of letters that can be placed at the end of a word.

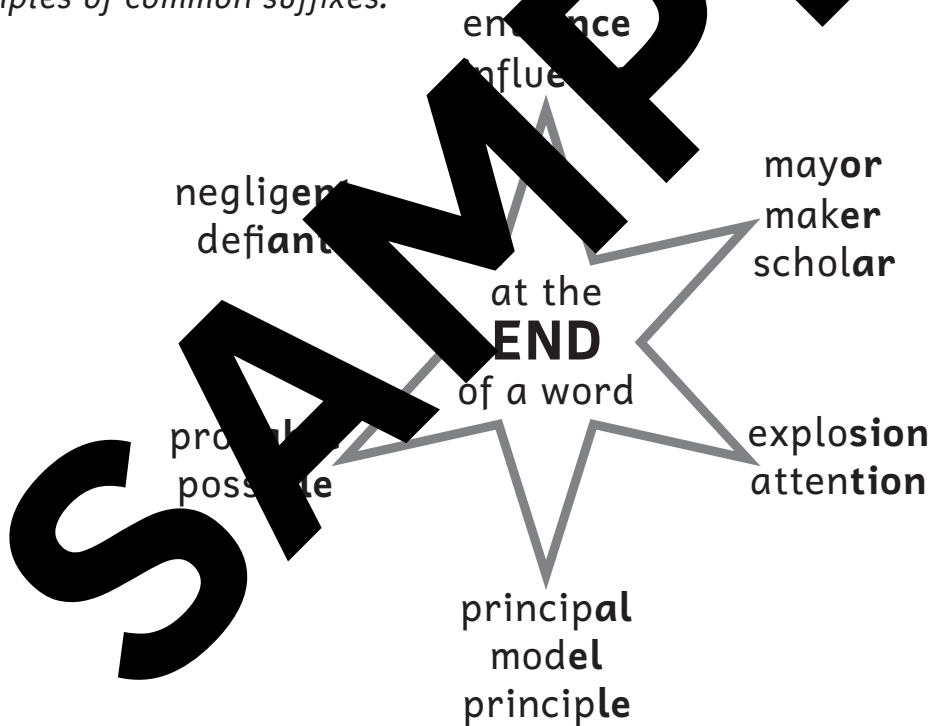
Children should try to learn or be familiar with words that have common endings, particularly those listed in the NEED TO KNOW box. These common word endings are outlined in the pages that follow.

NEED TO KNOW

Children should know a variety of common word endings, and be able to complete words using an appropriate ending, e.g.

- * -ance/-ence
- * -ar/-or/-er
- * -tion/-sion
- * -able/-ible
- * -ent/-ant
- * -al/-el/-le.

Examples of common suffixes:



Children may be required to complete words, using an appropriate word ending, e.g.

- | | | |
|---------------------|---|-----------|
| entr ... ance/ence | ⇒ | entrance |
| may ... ar/er/or | ⇒ | mayor |
| atten ... sion/tion | ⇒ | attention |

Children might be asked, for example, to match a selection of word beginnings to their appropriate suffix.

Plurals/Suffixes Check-up

1 Write plural forms of the following singular nouns:

match	⇒	_____	bath	⇒	_____
torpedo	⇒	_____	body	⇒	_____
ship	⇒	_____	child	⇒	_____
echo	⇒	_____	monkey	⇒	_____
shelf	⇒	_____	fox	⇒	_____
ox	⇒	_____	salmon	⇒	_____
roof	⇒	_____	whip	⇒	_____
potato	⇒	_____	toe	⇒	_____

2 Match the following word beginnings to an appropriate suffix:

irrit	•	•	ment
pro	•	•	dom
car	•	•	like
sel	•	•	able
ch	•	•	age
nt	•	•	ful

3 Give the present tense of each verb below:

The first one is done for you.

travel	⇒	<u>travelling</u>			
remove	⇒	_____	span	⇒	_____
hop	⇒	_____	reveal	⇒	_____
excel	⇒	_____	cheat	⇒	_____

Word Middles

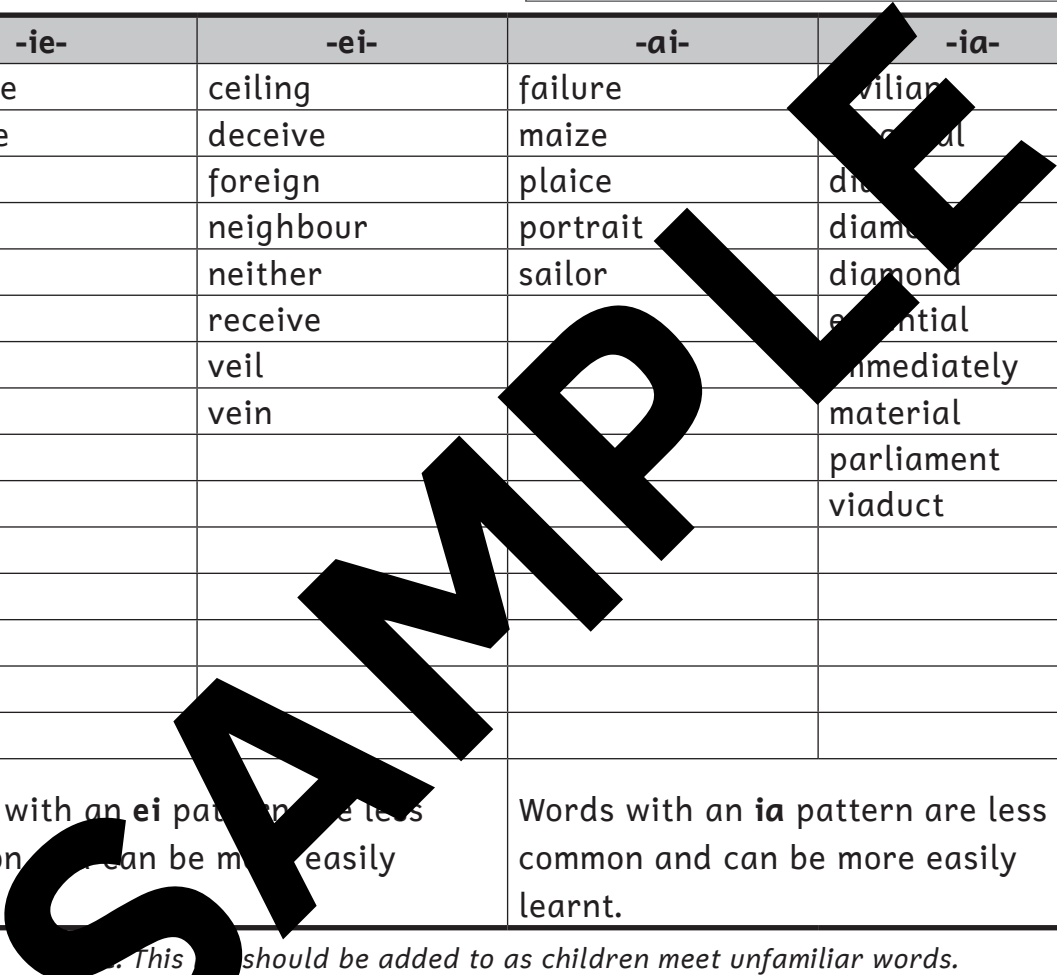
Common ie/ei and ai/ia word middles

NEED TO KNOW

Children should know the sequence of letters within words, e.g.

- * ie/ei, believe, ceiling
- * ai/ia, sailor, dial
- * ee/e, exceed, recede

-ie-	-ei-	-ai-	-ia-
achieve	ceiling	failure	William
believe	deceive	maize	diagonal
fierce	foreign	plaid	dial
niece	neighbour	portrait	diameter
pierce	neither	sailor	diamond
tier	receive		essential
	veil		immediately
	vein		material
			parliament
			viaduct
Words with an ei pattern are less common and can be more easily learnt.		Words with an ia pattern are less common and can be more easily learnt.	



This list should be added to as children meet unfamiliar words.

? Example Question

1 The following words have either **ie** or **ei** in the middle.

Write the correct spelling for each one:

h ____ r

th ____ r

bel ____ ve

for ____ gn

Common ee/e word middles

-ee	-e
beef	adhere
cheek	athlete
discreetly	cede
exceed	delete
freeze	concede
heed	compete
jeer	concrete
peek	extreme
redeem	gene
seed	persevere
seen	precede
sheen	recede
sheer	severe
speech	concede
sweep	spree

Note: This list should be added to as children meet unfamiliar words.

? Example question

2 The following words have either ee or e in the middle.

Write the correct spelling for each one:

prec__de

persev__re

red__m

conc__de

PUNCTUATION, GRAMMAR AND SPELLING

Mark: / 15

Test 1

Children should have **15 minutes** to complete this test.

Candidate's Name

DATE OF TEST					
Day		Month		Year	

Punctuation Exercise

In this exercise there are some mistakes with **punctuation** or use of **capital letters**. On each numbered line there is either **one** mistake or **no** mistake. Find the group of words with the mistake in it and **circle its letter**. If there is no mistake, circle **N**.

1 "No, you can't go to the football match! Ohh! you said to your father.
 A B D N

2 "I hope I win the competition today!" exclaimed Azeem. Maybe
 A B C
 I'll get a prize."
 D N

3 I, Marlene, Ahmed and Eva all live near Wembley Stadium in London.
 B C D N

4 Richard asked, "Are we having a treat after our meal"
 A B C D N

5 "Hooray! Hooray! Have we actually won the cup"
 A B
 shrieked the hockey coach.
 C D N

Grammar Exercise

In this exercise you have to choose the best word, or group of words, to complete each numbered line so that the passage makes sense and is written in correct English. **Circle the letter below which represents the best answer.**

6 In the year 1450
A B C D E

the printing press was brought to Britain.

7 children are coming
A B C D E

to the party tomorrow?

8 We intend to go to the beach
A B C D E

the weather improves.

9 Having gone to the gym for a month, Alex was now as
 as a fiddle.
A B C D E

10 Cotton, tea and tobacco were exported throughout the British Empire
 the 19th century.
A B C D E

Spelling Exercise

In this exercise there are some **spelling** mistakes. On each numbered line there is either **one** mistake or **no** mistake. Find the group of words with the mistake in it and **circle its letter**. If there is no mistake, circle **N**.

11 The dictatorial, domineering general played a significant
part in the army's victory.

A B C D N

12 There was no imediate solution to the diffic problem so a compromise
solution had to be found.

A B C D N

13 I was greatful for the help of the sleeping assistant,
in directing me to the appropriate department.

A B C D N

14 With artful insuasion the lawyer presented a convincing argument
to the jury.

A B C D N

15 The doctor insisted that the medical authorities enforced basic hygiene
practice in the hospital.

A B C D N

END OF TEST

**Answer
Key**

SAMPLE



EXAMPLE QUESTIONS & CHECK-UPS

Parts of Speech Check-up

page 19

1. An **elephant** has a long **trunk** and big **ears**.
2. Before school the children **washed** their faces and **brushed** their hair.
3. The monarch took the crown **gently** and **humbly** knelt before his subjects.
4. I have visited Europe, South Africa, New Zealand **and** many of the islands in the Pacific Ocean.
5. There are four seasons **in** the year: Spring, Summer, Autumn and Winter.
6. **Dominique** sometimes **borrows** her **sister's** clothes.
7. Amy told **us** that **it** was a long walk to **her** house.
8. I had a **substantial** meal, however, I am **still** **hungry**, and could eat another **huge** meal.
9. The eagle **dived** **swiftly** into the loch and **expertly** caught a fish in its powerful talons.
10. Plants grow quicker in the summer **because** there is more sunlight **and** warmth.
11. At Ascot we **admire** the ladies' hats.
12. Polar bears have white fur, which helps **them** blend into **their** snowy environment.

13. The **cheeky** child, Steven, was **careful** when speaking to his **jolly** friend.
14. The Dodo **of** Mauritius was hunted **to** extinction **by** sailors.

Homophones Check-up page 22

1. their, there
2. where, were
3. Are, our
4. here, hear
5. Where, were
6. the, there
7. too, to
8. write, right
9. he, here
10. to, too
11. write, right, right
12. his, our, our, are

Prefixes Check-up page 24

1. **in**justice,
2. **im**polite
3. **ir**reverent
4. **un**important
5. **dis**honour
6. **dis**allow
7. **un**dress
8. **une**qual
9. **ir**regular
10. **mis**behave
11. **un**kind
12. **dis**agree
13. **un**comfortable
14. **il**logical
15. **im**mature
16. **un**healthy